

**SWAG**  
Sway Welfare Aid Group  
Registered Charity No. 261220

## Gift Aid Declaration

**Details of Donor:**

Title..... Forename(s)..... Surname.....

Address.....

.....

.....

Post Code.....

**I want SWAG to treat:**

\*The enclosed donation of £..... as a Gift Aid donation.

\*The donation of £..... which I made on...../...../..... as a Gift Aid donation.

\*All donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

\*All donations that I have made in the four years prior to this year, **and** all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

\*delete those that do not apply

**I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax at least equal to the amount that will be reclaimed by all charities and community amateur sports clubs to which I donate under the Gift Aid scheme in the appropriate tax year. (Currently 25p for each £1 you give)**

Signed.....

Date...../...../.....

**Please see overleaf for important notes.**

## NOTES

1. **Please notify SWAG if you change your name or address.**
2. In signing this declaration you agree to SWAG holding the information that you give on computer and supplying the information to HM Revenue and Customs when we make claims for the repayment of tax.
3. You can cancel this declaration at any time by notifying SWAG.
4. If in the future your circumstances change and you no longer pay sufficient tax on your income and/or capital gains to cover the tax that SWAG reclaims, you can cancel your declaration.
5. If you pay tax at the higher or additional rates you are entitled to further tax relief. To obtain this you must include the total of all your Gift Aid donations on your Self Assessment tax return or ask HMRC to adjust your code.
6. If you are unsure whether your donations qualify for Gift Aid tax relief, ask SWAG. Or, refer to the “Giving to charity for individuals” page on the HMRC website:  
[www.hmrc.gov.uk/individuals/giving/gift-aid.htm](http://www.hmrc.gov.uk/individuals/giving/gift-aid.htm)